



City Council Meeting
March 20, 2017 7:00 pm
City Hall Council Chambers
201 NW Douglas Blvd.

Minutes

- I. Call to Order**—*Richard E. Hayes, Mayor pro tem*
- A. Pledge of Allegiance
 - B. Roll Call

The meeting was called to order by Mayor pro tem Richard E. Hayes at 7:00. Counselors Berquist, Cunningham, and Hobson were present. Chief Gugel, Christopher Sherlock, W-G Wastewater Treatment Facility superintendent, and city manager, Mark Bauer were also in attendance.

II. Consent Agenda

- A. Approval of Council Minutes for March 5, 2017. Motion made by Berquist and seconded by Cunningham. Unanimous.
- B. Acceptance of Minutes—*Boards, Commissions, Committees and Schools*

- III. Audience Comments**—*anyone wishing to discuss items not covered on this agenda are welcome to address the City Council as a whole. Please state your name and address for the record. Each speaker will be given a maximum of 3 minutes. The Council reserves the right to delay action until they have full information on the issue.*

IV. Reports of Boards, Commissions, Committees and Schools

- A. Economic Development March 8, 2017—*Dick Hayes*
- B. Park Board March 13, 2017—*Edie Young* – Motion by Hayes to approve donation catalog and seconded by Hobson. Unanimous.
- C. Parks and Rec. Committee—*Page Thorn*- Motion made to approve plan for walk/jog track by Cunningham and seconded by Hobson. Unanimous.
- D. Winston Area Chamber of Commerce—*Sandra Lipphart* – Next meeting March 28, 2017 at 6:00 at Community Baptist Church.
- E. Douglas High School—*Joshua Herrera*

V. Department Reports

- A. W-G Wastewater Treatment Facility February, 2017—*Christopher Sherlock, Superintendent*
- B. Winston Police Department March 20, 2017—*Scott Gugel, Chief of Police*

- C. Administration March 20, 2017—*Mark Bauer, City Manager* – Motion to remove Ken Barrett from the Park Board and appoint of Allen Hobson made by Hayes and seconded by Cunningham. Unanimous.

VI. Old Business

VII. New Business

A. New Business License

1. Bon Jour Beauty Services—*Steve Guhlke*
2. Douglas County Premier Catering Service—*Jennifer Simon*
3. Ram Jack West—*Kenneth Marquardt*
4. O'Reilly Auto Parts—*Tom McFall, CFO*
5. Junction Mobile Home Park—*Jennifer Mitchell, Mgr. Winston Core Initial Investors, LLC*

Motion to approve business licenses made by Cunningham and seconded by Hobson. Unanimous.

B. Set Council Workshop Dates

1. Joint Workshop with City Council, Friends of the Winston Community Center and Library Board tentatively set for April 10, 2017, 6:00 pm at the Community Center.
2. Review of Emergency Plan – Next meeting set for April 24, 2017, 6:00 pm in the Council Chamber.

C. Presentation: City Audit FY Ended 6/30/2016—*Steve Tuchscherer, CPA*
Mr. Tuscherer reviewed his cover letter and his audit findings. Berquist made a motion to accept the audit, seconded by Hobson. Unanimous.

D. Budget Calendar—*Prepared by Ann Munson, Municipal Accountant*—
Motion to appoint Mark Bauer a budget officer made by Berquist and seconded by Hobson. Motion to approve the budget calendar was made by Hobson and seconded by Cunningham. Unanimous.

E. Teen Center Request to Rent Additional Space—The Teen Center has asked to rent additional space for storage. Motion made by Berquist to rent the additional space to the Teen Center at the rate of \$65.00 a month on a month to month basis until a contract is amended. Seconded by Cunningham. Unanimous.

VIII. Non-Agenda Items from Council

Dave Cunningham is on the Douglas County Library Board and if there are any questions regarding the library he will answer them after the meeting or he can be reached by phone.

IX. Good of the Order

- A. Check Copies
- B. Claims in Excess of \$500

X. Announcements

- Park and Rec. meeting (separate from Park Board) March 21st 6:30 pm City Hall
- Winston City Council April 3rd City Hall
- Park Board April 10th 6:30 City Hall
- Economic Development April 12th at noon City Hall Conference Room
- URA April 20th 3:00 City Hall Council Chambers
- Planning Commission Public Hearing April 26th 7:00 pm Community Center, 440 SE Grape
- Traffic Safety meeting March 23rd at 7:00 pm.

XI. Executive Session—Pursuant to ORS 192.660

XII. Adjournment

There being no further business, the meeting was adjourned at 8:12 pm.
Respectfully submitted by Michelle Converse.

Richard E. Hayes, Mayor Pro-Tem

ATTEST:

Mark D. Bauer, City Manager/City Recorder