



City Council Meeting
February 6, 2017 7:00 pm
City Hall Council Chambers
201 NW Douglas Blvd.

Minutes

1. Call to Order—Ken Barrett, Mayor

- a. Pledge of Allegiance
- b. Roll call

Mayor Barrett took roll call. Those in attendance included councilors Cunningham, Hobson, Berquist and Hayes; staff members Andy Howell, Scott Gugel, Brandon Sarti and Mark Bauer also attended. Student representative Josh Herrera was absent.

2. Consent Agenda

- a. Approval of council minutes
 - i. January 17, 2017
- b. Acceptance of minutes—*Boards, Commissions, Committees and Schools*
 - i. Friends of the Winston Community Center
 1. November, 2016
 2. December, 2016
 3. January, 2017

Motion to approve consent agenda by Berquist, second by Cunningham. Unanimous.

3. Citizen Comments

Anyone wishing to discuss items not covered on this agenda are welcome to address the City Council as a whole. Please state your name and address for the record. Each speaker will be given a maximum of 3 minutes. The Council reserves the right to delay action until they have full information on the issue.

4. Reports of Boards, Commissions, Committees and Schools

- a. Douglas High School—*Joshua Herrera*
- b. Winston Community Center—*Debi DeMasters*

DeMasters submitted a written report detailing the use of the Grand Room for the months of December and January. DeMasters stated “we are well on our way to having our weekends totally booked out for 2017”. There were no questions.

5. Department Reports

a. Public Works Department January, 2017—*Andy Howell, Superintendent*
Howell reviewed his written report with the council; new light pole at Community Park War Memorial; 2 bids for restroom project came in too high; received annual maintenance grant for boat ramp.

b. Winston Police Department February 6, 2017—*Scott Gugel, Chief of Police*
Gugel gave a brief review of his written report for the second half of January. His officers participated in training to administer antidote for opiate overdose; Lt. Sarti ordering free replacement darts for spike strips; strips were deployed 7 times in January; provided senior center with AED equipment. Question: fees charged by the county for inmate housing and whether or not they could be recaptured. Answer: Currently no program available but will look into it.

c. Administration February 6, 2017—*Mark Bauer, City Manager*
Bauer reported on activities throughout the month of January; working with newly elected officials and educating them on their roles as officers of the city; website upgrade; matters regarding future of the library; completed grant application for lighting at new police building. Attended Feb. 1st park board meeting; bids for restroom project over budget; board recommends rejecting bids; a motion to reject bids by Berquist was seconded by Hayes and all were in favor.

6. **Old Business**

a. Resolution 17-769—*Amendment to sewer connection agreement with David L. Brown*

- Read by title only —*Mark Bauer, City Manager*
- Staff report
- Citizen comments (3 minutes each speaker)
- Council action

Motion to adopt Resolution 17-769 by Hobson; second by Hayes; during discussion Berquist moved to amend resolution making property owner responsible for paying system development charges at the time of connection and also be responsible for charges relating to recording the document. Berquist's motion to amend was seconded by Hayes. Both motions carried unanimously.

7. **New Business**

a. Set council workshop dates—**Date to be set at next regular meeting.**

b. New business licenses

- i. Jimmy's Roofing—James Stroh
- ii. Main Street Resale—Shannon Waller
- iii. Phil Garris Construction—Phil Garris
- iv. ES&A Sign Corporation—Kevin Jones
- v. Winston News Review—Victor Petrucci
- vi. Dragon Motorsports, LLC—Ester Caldwell
- vii. Kid Mart Outlet—Christina Ann Workman

Motion to approve business licenses by Hayes; second by Cunningham; unanimous.

- c. Resolution 17-770—allows city manager to enter into a professional services agreement with Heberly Engineering to conduct and produce a pavement condition survey
 - i. Read by title only —*Mark Bauer, City Manager*
 - ii. Staff report—*Andy Howell, Public Works Superintendent*
 - iii. Citizen comments (3 minutes each speaker)
 - iv. Council action

After lengthy discussion Berquist moved to adopt Resolution 17-770 as presented; second by Cunningham; motion carried 4-1 with Hayes voting against.

- d. Council chambers renovation

Suggestions include citizen volunteers developing cost/materials plan and bringing it back to a future meeting for consideration.

- e. Removal of beautification sign at City Hall

Sign to be removed.

- f. Signature cards for Mayor

8. Non-Agenda Items from Council

9. Good of the Order

- a. City of Winston check copies
- b. Claims in excess of \$500

10. Announcements

- Economic Development February 8th at noon, City Hall
- Park Board February 13th 6:30, City Hall
- Winston City Council Tuesday, February 21st 7:00, City Hall
- Urban Renewal Agency February 22nd 3:00pm, City Hall
- The Urban Renewal Agency of the City of Winston Oregon will begin meeting regularly on the 3rd Wednesday of each month beginning in March. Meetings will be held at 3:00pm in the council chambers at City Hall.

11. Executive Session

Pursuant to ORS 192.660

12. Adjournment

There being no further business, the meeting adjourned at 8:48 P.M.
Respectfully submitted by Cindy Sarti, Finance Clerk

Kenneth L. Barrett, Mayor

Attest:

Mark D. Bauer City Manager/Recorder