



City Council Meeting
January 3, 2017 7:00 pm
City Hall Council Chambers
201 NW Douglas Blvd.

Minutes

I. Call to Order—*Sharon Harrison, Mayor*

- Pledge of Allegiance
- Invocation of New Officers—*Mark Bauer, City Manager*
- Recognition of Outgoing Officers—*Mark Bauer*

*****Recess*****

Public Recognition of Those Leaving Office
Coffee and Cookies Will be Served

The meeting was called to order at 7:00 by Mayor Harrison. She performed the roll call and the following were present: Councilors Lipphardt, Steiner, Hayes and Berquist; Douglas High School student representative Josh Herrera, mayor-elect Ken Barrett and councilors-elect Allen Hobson and Dave Cunningham. Members of the Staff members in attendance: municipal accountant Ann Munson, public works superintendent Andy Howell, finance clerk Cindy Sarti, Chief of Police Scott Gugel, Lieutenant Brandon Sarti, treatment plant superintendent Chris Sherlock and city manager Mark Bauer.

Ken Barrett was sworn in as Mayor; Cunningham and Hobson took their oaths and were seated at the dais. Joshua Herrera gave his sworn statement and was seated as student representative for Douglas High School. During a brief recess outgoing officers Harrison, Lipphardt and Steiner were recognized for their service to the community during a timeframe that extended over the past 8 years. The former officers were presented with plaques demonstrating the City's appreciation for their efforts. The meeting reconvened a short time later.

II. Consent Calendar

- Approval of Council Minutes
 - December 5, 2016

Motion by Councilor Cunningham to approve consent calendar as presented; second by Hayes; unanimous.

III. Comments from the Audience

Anyone wishing to discuss items not covered on this agenda are welcome to address the City Council as a whole. Please state your name and address for the record. Each speaker will be given a maximum of 3 minutes. The council reserves the right to delay action until they have full information on the issue.

IV. Reports of Boards, Commissions, Committees and Schools

- Douglas High School—*Josh Herrera*

Herrera presented a brief report to the council.

V. Department Reports

- Public Works Department, December 2016—*Andy Howell, Superintendent*
- Winston Police Department, January 3, 2017—*Scott Gugel, Chief of Police*
- Administration, January 3, 2017—*Mark Bauer, City Manager*

Department heads delivered their reports to the council.

VI. Old Business

- T Street Storm Sewer Upgrade
 - Staff Report—*Andy Howell*
 - Approve Change Order 1

Motion by Berquist to approve Change Order 1; second by Hobson; unanimous.

- Acceptance of Project Completion

Motion by Berquist to accept project's completion; second by Cunningham; unanimous.

- Comments from the Audience (3 minutes each speaker)
- Council Action—*see above*

VII. New Business

- New Business Licenses
 - A to Z Classics—*Dennis Gintner*
 - Rod's Yardworks—*Rod Davis*
 - Corey Robbins Painting—*Mary Robbins*

Motion by Berquist to approve new business licenses; second by Hobson; unanimous.

- Set Council Workshop Dates

Community wide goal setting session set for January 21, 2017 at the Community Center.

- Brown Sewer Connection

7:54 pm. Meeting suspended for executive session.

8:05 pm. Meeting reconvened.

VIII. Non-Agenda Items from Council

Berquist nominated Hayes for Council President; Cunningham seconded and all were in favor.

IX. Good of the Order

- City of Winston Check Copies
- Claims in excess of \$500.00

X. Announcements

- City offices will be closed Monday, January 16th in observance of Martin Luther King Jr. Day
- Winston City Council Tuesday, January 17, 2017 7:00 pm, City Hall
- Park Board Monday, January 9th 6:30 pm, City Hall
- Economic Development Wednesday, January 11th at noon, City Hall
- W.A.C.P. Friday, January 13th at noon, Carlos' Restaurante

XI. Executive Session

- **Pursuant to ORS 192.660 (h)** *To consult with counsel concerning the legal rights and duties of a public body with regard to current litigation or litigation likely to be filed.*

XII. Adjournment

There being no further business, the meeting adjourned at 8:22 pm. Respectfully submitted by Cindy Sarti, Finance Clerk

Kenneth L. Barrett, Mayor

Attest:

Mark D. Bauer City Manager/Recorder

AMERICANS WITH DISABILITIES NOTICE

As part of public policy, the City of Winston will attempt to provide public accessibility to services, programs and activities. If accommodation is needed to participate at this meeting, please contact Winston City Hall at 541-679-6739, at least 48 Hours prior to the scheduled meeting time.